



SAC COMMITTEE MEETING - AGENDA

TANTALLON JUNIOR ELEMENTENARY SCHOOL (TJES)

ZOOM LINK: <https://us02web.zoom.us/j/6531639423?omn=89005952030>

DATE: Tuesday, January 28th, 2025

ATTENDEES: Jeannie, Ashley, Dianne, Nikki, Jillian, Lydie, Layna, Amy, Jessica, Erin
Regrets: Brandon, Tanya

TIME: 6:30 – 7:30 PM

1. Welcome

2. Approval of agenda – Chair motioned to approve agenda; approved by committee, no objections or changes

3. Approval of last meeting's minutes - Chair motioned to approve last meeting's minutes; approved by committee, no objections or changes

4. Photography Hire

- a. The school's contract has expired with the current photographer, as per SAC guidelines, photographer candidates must present business plan to the SAC; SAC members vote to decide on successful candidate; contracts are typically 3-5 years
- b. During the April 29th 2025 meeting, each photography contract candidate will be provided 10-12 minutes to present their offerings
- c. Prices, packages, online, family pricing, etc.
- d. Jeannie & Liz will organize candidates
- e. Candidates to connect with chair to obtain time slots for April 29th between 6:30 and 7:30PM to present

5. Principal's report (*see full report attached; highlighted notes below)

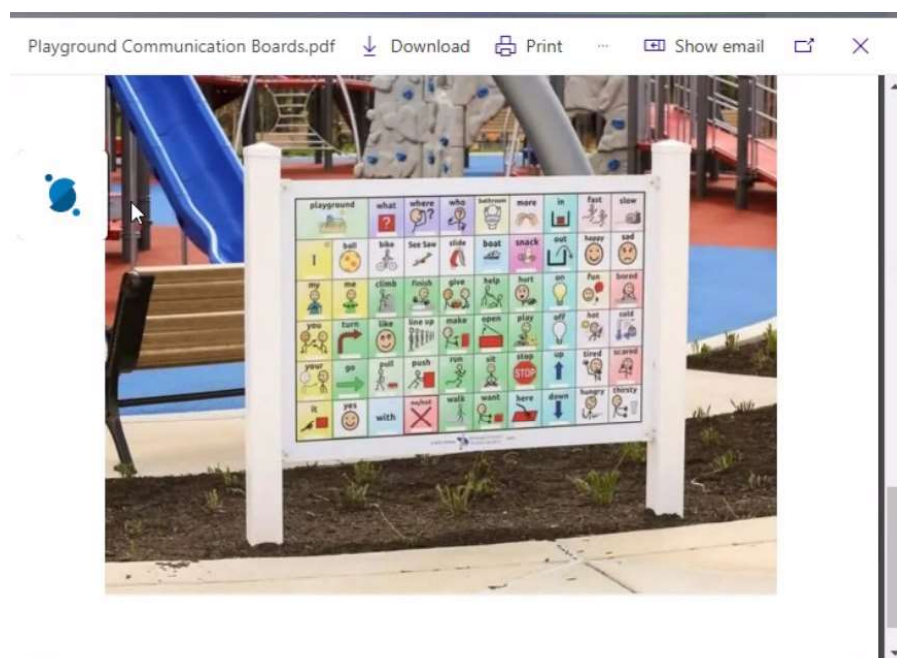
- a. **February is Registration Month** – early registration is VERY IMPORTANT for teacher allocation; SAC members encouraged to spread the word about registration amongst their networks
 - i. Current PP don't need to register but need to select English or French
 - ii. If parents are uncertain because of before/after school daycare availability, etc. they are strongly encouraged to register with the school anyway
 - iii. Of note – Giant Steps sent the following communication on April 3, 2024, which may impact PP enrollment. ***“Effective September 1, 2024, spaces in our School Age Program will be limited to children who are attending Grades Primary to Grade 4. Preprimary children will be waitlisted...Preprimary may be offered after-school care IF there are remaining school age spaces after P to grade 4 are accommodated...”***

- b. **SAC Funds** for this year has been received; leaves SAC account balance at \$15,801
- i. Jeannie made a funding request for math supports on behalf of staff and math coach. Requests: Beaded number line materials; enough for each child to make on their own, classroom sized number lines, professional resources- "Math Task for Thinking Classrooms", and "Open Questions"- in both French and English- **total is \$1085.48 - Unanimous approval from SAC to support the purchase outlined above.**
 - ii. The school's SLP requested financial support to purchase a communication board for the school's playground (see photo below). Presentation re: rationale, usefulness, importance with regards to inclusion and value add were presented by Jeannie on behalf of the SLP – The board itself is priced at \$800; A quote for installation and support posts is being obtained. Jeannie to email the SAC committee with final cost and a vote via email will done to approve or deny expense.
 1. Clarification & questions from SAC: Just asking for one board; There will there be Tier 1 teaching in all of the classrooms around it; Corresponding *electronic* augmentative communication devices are being used by multiple students in the classroom, this will allow them to leave the electronics inside more often and feel they can connect to staff and students on the playground.

6. Any other business

- a. Amy asked "What does the school councilor do?; What is their role in the school?" Jeanne, Jessica, Nikki, Lydie: Councilor offers Tier 1 support in classroom for Emotions; Talks about emotions and conflicts at whole class level; does some one on one and small group counselling; Social, Emotional regulation or Relationship formation and building support; Peaceful Spot – Students are welcome to use this space when they want to; The councilor helps children to recognize for themselves when their emotions are interfering with learning and teaches students how to the Peaceful Spot, even when she's not there.
 - i. Counselling does not cover PP classes
 - ii. By July 2026 – any schools with 150+ students will have a councilor on site every day
- b. Lydie - Extra decodables are now in the classroom and teachers are very pleased with their impact; students enjoy them

Communication Board Example:



Future Meeting Dates:

Tuesday, April 29, 6:30-7:30

Tuesday, May 27, 6:30-7:30

SAC Principal's Report Jan 28, 2025

- We attended a performance by East Coast Carollors on Dec 20th in the senior building. Our students and staff found the presentation engaging.
 - Teachers had their first full Professional Practice day on January 2nd. Many continued the work they began on Dec 5th in literacy and math.
 - We have been preparing for a visit from the Fire Marshall to ensure we are complying with all directives. This will be happening in our schools.
 - The construction for our movement of the oil tanks is nearing completion. The old tank has been removed, the final step is to move the new tank to its permanent location, above ground at the end of the building.
 - An Author visit through Writers in the School will occur tomorrow. All classes will participate. Nancy Rose "The Secret Lives of Squirrels".
 - Family Literacy Day and Literacy Week is being celebrated this week. On Friday students are invited to wear their pjs for a cozy camp lounge in the library.
 - Winter Walk Day - Feb 6 during phys ed classes.
 - February is African Heritage Month- we have local author/motivational speaker Keonte Beals booked to do a presentation for our school and the Sr building in February.
- ❖ **Registration Month** - February is registration month, it is very important to have all students who will be starting school in September 2025 registered during the month of February. Any child turning 4 by Dec 31, 2025 can register for Pre-primary. Any child turning 5 by Dec 31, 2025 can register for grade primary. Students entering grade primary have the option of choosing English or French Immersion as their program. There will be a parent information session on Feb 4 @ 6pm to assist parents in the decision. Any pre-primary student currently enrolled with us does not need to register, just choose the program they would like to attend. Parents will receive a notice about this later this week.
- ❖ **Student Success plan**
- **Literacy-** we have been working to strengthen students' understanding of phonics and the reciprocity between reading and writing. We have created a rubric with benchmarks for writing at three different times in the school year (December, March, June). Staff used many provincial documents, including the updated curriculum to complete these. We realized that we needed a consistent manner to track writing progress.

- **Math-** building a strong sense of numbers has been our focus. Teachers are gathering lots of evidence on their students. We currently have a math coach with us and she is involved with nearly all classes. She will be delivering PD tomorrow at a staff meeting to all staff on what computational fluency looks like at our grade levels. We will also discuss how to gather rich evidence of student performance and ensure a deeper level of questions are being asked in class (knowledge, application, analysis).
- **Well-being-** We collected survey information from parents on the Dec 5 Parent Teacher Day. This will be our focus for the next cycle of our plan. We also want to ask the parents during Dec 5 for their thoughts on the same questions the students answered. The parents who completed the survey (57) shared that their child feels safe at school, enjoys being here, has someone to play with at lunch and recess and has an adult who can help them. Very similar responses to our students. We have started sharing “Feeling of the Week” on the announcements and have purchased sets of “Little Spot of Emotions” for all classes. Our hope in sharing these and activities in the classroom is that the students will increase their comfort level in talking about their feelings both at school and at home.

Funding

Total in account not yet dedicated to requests: \$15 801.44, includes the grant received the end of November (\$5159)

Funding Requests: Math items: beaded number line materials enough for each child to make on their own, classroom sized number lines, professional resources- “Math Task for Thinking Classrooms”, and “Open Questions”- in both French and English- total is \$1085.48

Communication Board request- approximately \$800, plus installation costs. An email to operations will be sent to obtain the cost.